DELAWARE HEALTH AND SOCIAL SERVICES
Division of Social Services

Client Name: _____
Case Number: _____
MCI Number: _____

FOOD BENEFIT EMPLOYMENT AND TRAINING WORK REGISTRANT AND ABAWD NOTIFICATION

WORK REGISTRANTS

A Work Registrant is a person who gets Food Benefits and is 16 to 59 years old. If you are a Work Registrant, you must look for work.

Work Registrant Exemptions

You do not have to look for work if:

- You are younger than 16 or older than 59.
- You are unable to work because you have a disability.
- You are receiving Food Benefits and Temporary Assistance for Needy Families (TANF). If you are receiving TANF, you must follow the TANF Employment and Training rules.
- You are a parent of a child under age 6.
- You care for a disabled individual.
- You participate in a drug or alcohol addiction treatment program.
- You have recently applied for or currently get Unemployment Compensation (UC).
- You are working at least 30 hours a week (includes self-employment).
- You are earning weekly wages that are at least equal to the Federal minimum wage multiplied by 30 hours.
- You are a student (any age) enrolled at least part-time in any recognized school, training program, or institution of higher education.

*** If nothing in this list applies to you, then you are a Work Registrant and you must look for work.**

Need Help Finding Work?

- **Volunteer to participate with Career Team.**
  Career Team is the Food Benefit Employment and Training vendor that can help you with your job search. **Phone number: 1-855-817-0901**
- **Register on Delaware Job Link.**
  Delaware Job Link gives you access to work opportunities and may help you find job trainings.
  Website: https://joblink.delaware.gov
- **Contact the Division of Social Services' WONDER WORKS program.**
  WONDER WORKS offers a variety of employment and training opportunities to assist you in reaching your employment goals. **Phone numbers: Northern DE 302-761-6794 / Southern DE 302-672-9553**

Food Benefit Employment Rules

- You must accept an offer of suitable employment.
- If you are employed or become employed, you must not voluntarily quit a job or reduce your work hours to less than 30 hours per week. If you choose to quit a job or choose to reduce your work hours to less than 30 hours per week without good cause, you will lose your Food Benefits for the following amount of time:
  1. First Violation: You will lose your Food Benefits for 1 month.
  2. Second Violation: You will lose your Food Benefits for 3 months.
  3. Third Violation: You will lose your Food Benefits for 6 months.

ABAWDS

An Able-Bodied Adult Without Dependents (ABAWD) is a person who gets Food Benefits, is 18 to 49 years old, and has no dependents. ABAWDS are Work Registrants. If you are an ABAWD, you can only get 3 months of Food Benefits in a 36-month period if you do not meet the ABAWD work requirements.

ABAWD Exemptions

You can get Food Benefits for longer than 3 months and are not required to do the ABAWD work requirements if:

- You are unable to work because you have a disability.
- You live in a Food Benefit household with a Food Benefit household member who is under age 18.
- You are pregnant.
- You meet one of the Work Registrant Exemptions listed on page 1.

ABAWD Work Requirements

As long as you are meeting the ABAWD work requirements, you may continue to get Food Benefits for longer than 3 months. To meet the ABAWD work requirements, you can:

- Work (paid or unpaid) for 20 hours or more a week.
- Participate in and comply with the requirements of a work program for 20 hours or more a week. This includes any program under the Workforce Innovation and Opportunity Act (WIOA).
- Participate in an approved employment and training program.
- Any combination of the work activities listed above totaling 20 hours or more a week.

Need Food Benefits for Longer Than 3 Months?

If you are an ABAWD and you used your 3 months of Food Benefits, you may get Food Benefits again if you did any of these things for 30 days in a row:

- Worked (paid or unpaid) for 80 hours or more.
- Participated in workfare for 20 hours or more a week.
- Participated with your assigned employment and training vendor.
- Any combination of the work activities listed above totaling 80 hours.
- Or, you became exempt for any reason.

ABAWD Employment and Training Services

The Division of Social Services offers assistance with employment and training for ABAWD clients through **Career Team**, the Food Benefit Employment and Training vendor. The employment and training program offers services like job trainings and barrier reductions to enhance your employment opportunities. The program also helps you meet the ABAWD work requirements so that you can continue to get Food Benefits. **You can ask your case worker for more information about Career Team.**

Employment and training services include:

- Orientation
- Client Assessments and Case Management
- Educational Activities
- Job Search and Training
- Job Placements
- Job Retention

By signing this form, I acknowledge that I have read this form or had this form read to me. I understand the Work Registrant and ABAWD requirements.

Client Signature _____ Date _____

DSS Worker Signature _____ Date _____